



August 4 – 9, 2024

# JCC Maccabi Games & Access Registration Process for Host Families

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# Getting Started with Regpack™

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## WHAT is Regpack?

- The official JCC Maccabi Games & Access registration software

## WHO needs to register in Regpack?

- ANYONE who lives in the household
  - Age 5 and over

## WHERE do I register?

- [JCC Maccabi Games & Access - 2024 Houston log-in page](#)
- Recommended web browser is Chrome
  - Do not use Internet Explorer or Safari

# Create a New Account

## 1. Instructions

- Browser and password requirements
- Do not create DUPLICATE accounts
- If you previously participated in any JCC Maccabi (after 2013), your account exists and do not create a new one

## 2. Account Name

- Family Name followed by delegation
- E.g. **Smith Houston**

## 3. Login credentials

- Email and password

The screenshot shows a registration form titled "Register". At the top right, there is a red arrow pointing to a "REGISTER" button. Below the title, there are instructions: "Create an account below by completing the required fields." and "All passwords MUST be at least 6 characters and contain no special characters (i.e. !@#%&\*)". There is also a note about browser requirements: "Browser Requirements: This system will work with all major browsers except Safari and Internet Explorer older than 9.0. We recommend using Google Chrome or Firefox." A link is provided for login issues: "If you have created an account and are having login issues please do not create a duplicate account, contact your local delegation head for additional assistance." Below this, there is a text input field for "Account Name - Please write your family name followed by your delegation (ex. Cohen Chicago)". A red arrow points from the instructions to this field. There is a "Sign in with Google" button. Below that, there are three input fields for "Email:", "Password:", and "Confirm Password:". A red arrow points from the instructions to the "Email:" field. At the bottom, there is a checkbox for "Keep me logged in" and a large green "SIGN ME UP!" button. A red arrow points to this button.

# Login to Existing Account

1. Use the same link and switch to LOGIN at the top right

[JCC Maccabi Games & Access - 2024 Houston log-in page](#)

2. Login credentials
  - Email and password
  - NOT the Account Name used to create the account (e.g. Smith Houston)

LOGIN



REGISTER LOGIN

### Login

All passwords MUST be at least 6 characters and contain no special characters (i.e. !@#\$\$%^&\*)

Browser Requirements: This system will work with all major browsers. We recommend using IE9 or higher, Google Chrome, Firefox, and Safari.

If you have created an account and are having login issues please do not create a duplicate account, [contact your local delegation head](#) for additional assistance.

Sign in with Google

Email:

Password:

Keep me logged in

[Forgot Password?](#)

COME ON IN -)

# Register as a Host Family

After **SIGN ME UP** you will see this Welcome page

Now you have created an account for your family but have **NOT** registered any individual family members

Continue on to register **ONE PRIMARY** individual under your account

- Primary must be an adult
- All host family members over the age of 5 **MUST** be registered as Host Family Members
- Add more host family members after the primary one now and/or at a later time

Training Houston | Home | Settings | Logout My Application

### Welcome

Congratulations on creating an account for JCC Maccabi® in Houston August 4th - 9th, 2024!

In the following steps, you will complete registration forms for you and/or your family based on your type of participation. You are about to create your first registration. After this registration is complete you can add, edit, and/or delete registrations from your **DASHBOARD**. You can access your **DASHBOARD** at any time by clicking on your account name at the top of your screen.

Registering each individual will take approximately 10 minutes. Please keep in mind that depending on your level of participation you may need a variety of information readily available such as your physician's addresses and phone numbers. All of the information you enter into the system is auto-saved so you can return to any portion of your registration at a later time to complete.

Thank you for signing up, we look forward to seeing you in Houston this summer!

Account Name	Training Houston	✓
Login Email	agolentemek@gmail.com	✓

Before completing your first registration the system will automatically ask if you are interested in creating an additional registration under your account. If you are interested in doing so, simply follow the prompted steps, if not, click "no" and you will be able to complete your original registration.

**GO TO NEXT STEP** → GO TO NEXT STEP >>

# Register as a Host Family Member

## Basic Information

Delegation - **Houston Maccabi** → Delegation (Your Local Community) Houston Maccabi ✓

Date of Birth

- Drives list of participant types

Date of Birth

07 - 25 - 1980 ✓  
Month Day Year

Choose Type of Participation

- Coach/Chaperone
- Delegation Head
- Local JCC Staff
- Spectator
- Host Family Member and/or Volunteer
- VIP Permission Required
- Official/Vendor
- Access 1:1
- Access Delegation Coordinator

Choose Type of Participation

- **Host Family Member and/or Volunteer**
- Then check **Host Family (or both)** on the following question

Primary – choose Yes or No

- Select **ONLY ONE** primary registrant per household
- Must be an adult

Are you signing up to be a host family member, volunteering, or both? If you are signing up to be both, please check both boxes (Host families must be a Jewish household)

- Host Family
- Volunteer

Are you completing this registration as the **PRIMARY HOUSEHOLD REGISTRATION**? Please note that each host family can have **ONE** primary household registration.

- Yes
- No

# Register as a Host Family Member

## Basic Information

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Every individual is **REQUIRED** to agree to both waivers

- Photo/Video Release
- Text Message Notification

All participants and visitors are required to agree to the photo/video and text waivers below in order to attend JCC Maccabi

### Photo/Video Release Waiver

I grant permission to JCC Association as well as the Evelyn Rubenstein JCC and its officers, trustees, employees, agents, students, representatives, successors, licensees and assigns to photograph and or video my image, likeness, or depiction. I hereby grant permission to edit, crop, or retouch such photographs and videos, and waive any right to inspect the final photographs and videos. I hereby consent to and permit photographs and videos of me to be used by the JCC worldwide for any purpose, including advertisement purposes, and in any medium, including print and electronic. I further waive any claim for compensation of any kind for the JCC's use or publication of photographs and videos of me.

I understand and agree to the conditions of this Photo/Video Release Waiver ✓

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### Text Message Notification

I agree that my cell phone number can be added to a mass texting list for updates on JCC Maccabi during the week of the event. \*We guarantee that all phone numbers will not be sold or shared and will be deleted immediately upon completion of the program.

I understand and agree to the conditions of this Text Message Notification ✓

# Register as a Host Family Member

## Host Family Housing Questions

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- Information about your household

- Only applicable for PRIMARY registrant

- Number of teens

- Minimum – two
- Maximum – based on number of beds and seatbelts
- ERJCC will have additional air mattresses available upon request

*\*Please note every athlete must have a seatbelt in a car and their own sleeping space (air mattresses and sofa beds are acceptable). Remember to include your own family members when counting the number of available beds in your home and available seatbelts in your car.*

- Vegetarian / Kosher styles

- Pets, allergies, medical conditions

➤ Request a teen from another delegation

Do you have a specific teen(s) you would like to stay in your home?

Yes

No



➤ Provide additional info about your teen

Do you have a teen who is participating in JCC Maccabi?

Yes

No





# Register as a Host Family Member Background Check

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**REQUIRED** for all participants over the age of 18

- Click **START BACKGROUND CHECK**
- Choose **AGREE**

## Background Check Screening

In order to start your background check, click the "Start Background Check" button. This will initiate a seamless process done by a third party background verification vendor. As updates arrive the system will update the status of your background check. This information will be visible in this form.

START BACKGROUND CHECK

## Authorization to Obtain Volunteer Background Report - Participant Signature

- Agree and Go to Next Step >>
- I Disagree



# Register as a Host Family Member Dashboard

You will be taken to your Dashboard when you complete registration and when you login to an existing account

Welcome to your DASHBOARD.

DASHBOARD is the central hub to navigate and manage your account. You can add registrations, modify existing registrations, and make payments for spectator passes.

The screenshot shows a dashboard titled "Manage Registration Profiles" with a list of three family members and their registration progress. Each entry includes a name, a "Complete Registration" button, a progress bar with a percentage, and a "Delete Registration" button. Annotations with red arrows point to these elements:

- An arrow points to the "+ ADD REGISTRATION" button with the text: "Click Add Registration to add family members to the same account".
- An arrow points to the name "Simon Golenternek" with the text: "Click on a name to see what was submitted or make changes".
- An arrow points to the "Complete Registration" button for "Scott Golenternek" with the text: "Click Complete Registration to go to straight to the incomplete forms".
- An arrow points to the "Delete Registration" button for "Anne Golenternek" with the text: "Hover under the Status bar to show Delete Registration".

Name	Registration Status	Progress	Action
Anne Golenternek	Complete Registration	75%	Delete Registration
Simon Golenternek	Complete Registration	64%	
Scott Golenternek	Complete Registration	33%	

# Register as a Host Family Member

## Registration Status

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From the Dashboard, click on a participant's name to continue

Use the status bar dropdown to see the full list of forms

- Click on any form to jump directly to it
- Green means complete, red means incomplete

The image shows two screenshots of a web application interface. The left screenshot, titled "Manage Registration Profiles", displays a list of participants. The name "Anne Golenternek" is circled in red. Below the name is a green button labeled "Complete Registration" and a progress bar showing 75%. A red arrow points from the circled name to the right screenshot. The right screenshot shows a dropdown menu for "Anne Golenternek" with a progress bar at 75%. The menu lists four items: "Basic Information" (green circle), "General Information" (red circle), "Host Family Housing Questions" (green circle), and "Background Check" (green circle). The "General Information" item is circled in red. At the bottom of the dropdown menu, the word "DASHBOARD" is visible.

Thank you for registering with Regpack!



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NEED HELP? CONTACT:

ANNE GOLEENTERNEK

[ARSENIOR@HOTMAIL.COM](mailto:ARSENIOR@HOTMAIL.COM)

832-851-3152

A solid orange horizontal bar at the bottom of the slide.